

## **Ordinance 2**

### **The Council: Chair of Council**

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## **Ordinance 2**

### **The Council: Chair of Council**

#### **1. Appointment of the Chair of Council**

Where a vacancy occurs for a Chair of Council, the Council shall instruct the Nominations and Governance Committee to establish an appropriately constituted Appointment Committee. The Committee will be chaired by the Deputy Chair of Council, or in their absence a senior independent member of the Council appointed by the Nominations & Governance Committee, in place of the outgoing Chair of Council to take forward a suitable external recruitment process to identify:

- i. A new independent member for appointment to the Council, on the understanding that the individual would be elected as Chair of Council; and / or
- ii. Inviting nominations with a view to elect an individual already serving on Council as an independent member, with a term of office as Chair not exceeding the end date of the individual's original appointment onto Council.

Membership of the Appointments Committee shall normally be drawn from among the members of Council. In forming the Committee, the Chair of the Committee should, in addition, consider whether the inclusion of an external member would be beneficial in strengthening the independence and impartiality of the appointments process. The Chair should also ensure that appropriate arrangements are in place, either through membership of the Committee, or through the appointment process, for the staff and student voice to be considered.

In appointing to the Chair of Council vacancy the Council will consider the ability of the Council to conduct its business in both Welsh and English. The appointment of the Chair of Council will be made with reference to the role description for Chair approved by the Nominations and Governance Committee.

#### **2. Term of Office**

The Chair of Council's term of office shall normally be four years. The Chair shall be eligible for reappointment of one further period of normally four years, in accordance with the provision set out in Clause 12 of the Charter.

#### **3. The functions of the Chair of Council**

The Chair of Council shall perform such functions as may be determined by Council, which shall include:

- i. Providing leadership of the Council and chairing Council meetings;
- ii. Being an ex-officio Chair of selection committees to appoint the Chancellor, Pro-Chancellors and Vice-Chancellor;
- iii. Making an annual address to the Court.

- iv. Line managing the President/Vice-Chancellor on behalf of the Council, and dealing with human resources matters involving this individual; and
- v. Undertaking activities on behalf of the University and attending meetings of the Committee of University Chairs and other such bodies.

4. Resignation and removal from office

- i. The Chair of Council may resign by giving notice in writing to the University Secretary.
- ii. Where such a resignation occurs, the individual in question may continue as an independent member of the Council. However, in such cases a new term of office will not commence.
- iii. If the majority from among the Pro-Chancellor(s) and the President/Vice-Chancellor believe that in their opinion the Chair of Council should be removed for:
  - a. substantially, during the preceding 12 months, being unable to perform their office; or
  - b. substantially failing and neglecting to perform their office; or
  - c. behaving in a manner unbefitting a Chair of Council; or
  - d. any other good cause defined in Ordinance 1, paragraph 1.4.

Having given the individual concerned the opportunity to make representations, a Panel consisting of three independent members of the Council, chaired by a Pro-Chancellor, and facilitated by the University Secretary, must be established to consider the case and make a recommendation to the Council on whether to uphold it or dismiss it. The Chair shall be removed from office if a resolution to do so is passed by a majority of all Council members.